

**Newaygo County Mental Health
Minutes of the Regular Meeting**

August 8, 2019

10:00 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:03 a.m. on Thursday, August 8, 2019 in the Board Conference Room.

Member Kellerman opened the meeting with prayer.

Roll Call

Members Present: Ralph Bell, Kathy Broome, Ken DeLaat, Michael Hamm (arrived at 10:06a.m.), Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Helen Taube and Sue Twing

Others Present: Director Carol Mills, Denise Russo-Starback, Clinical Director; Mary Spicer, recording secretary, Marc Geroux, and John Oom

Members Excused: Sarah Boluyt

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Bell, supported by Member Kolk, to amend the agenda to remove #14 Closed Session topic; motion carried unanimously.

Approval Regular of Minutes

Motion by Member Kellerman, supported by Member Kolk, to approve the minutes of the Regular Board meeting of July 11, 2019. Motion carried unanimously.

Approval of Minutes

Motion by Member Kellerman, supported by Member Bell, to approve the minutes of the Special Board meeting of July 16, 2019. Motion carried unanimously.

Presentation

Marc Geroux, NCMH Case Manager and John Oom, NCMH Peer Support Specialist presented the set-up for target memory EMDR process with a demonstration showing Eye Movement Desensitization and Reprocessing. Questions were addressed.

Director's Update

Director Mills written report was reviewed with questions addressed.

Director Mills added, she was contacted by Central Michigan University. CMU has requested we become a teaching partner for their Med School students in their 3rd and 4th year, to teach medication assisted treatments. We have signed agreements and will start Fall 2020.

Motion by Member Hamm, supported by Member Twing, to approve the Executive Director's request to attend the National Council Middle Management Leadership Council training in St. Louis in September. Discussion took place; motion carried unanimously.

Motion by Member Kellerman, supported by Member Kolk, to approve an unpaid extension of the Family Medical Leave Act until September 15, 2019 for Kimberly Thompson. Motion carried unanimously.

Motion by Member Koopmans, supported by Member Twing, to approve an unpaid extension of the Family Medical Leave Act starting October 11, 2019 through November 18, 2019 for Anna Golliver. Motion carried unanimously.

Regular Meeting

Motion by Member Taube, supported by Member Bell, to recess the regular board meeting to enter into the Annual Public Hearing at 11:00 a.m. Motion carried unanimously.

Motion by Member Broome, supported by Member Kolk, to reconvene the regular board meeting at 11:07 a.m. Motion carried unanimously.

Executive Committee

Reviewed Minutes of July 29, 2019

Member Taube clarified the amount of Per diems board members should be paid for meetings, per the Bylaws (1.BOD.104).

Next meeting is September 4, 2019 at 10:00a.m.

Finance

Check Register, Cash Statement, June Financials, and Performance Based Compensation update were reviewed with the following inquiries addressed by Carol Mills, Director.

Check Register

| | | |
|---|-----------|--|
| 95737 National Assc of Forensic Counselors Newaygo County | \$125.00 | This cost was for Membership dues and books. |
| 95842 Chase Credit Card | \$9097.27 | Credit card is used for travel, Conference, etc. |
| 95851 Randy's House | \$859.00 | Labor crew painted the Fremont Building. |
| 95906 Spring Hill Summer Camp | \$600.00 | Kids Campership/ Respite |

Cash Statement

No questions.

June Financials

No questions.

Performance Based Compensation

Director Mills explained that employees earn a raise based on scores and evaluations. Historically 3.5% has been the requested adjustment. Raises will start October 1st.

Motion by Member Bell, supported by Member Twing, to approve Performance Based Compensation in the amount of \$125,162.00 for Fiscal Year 2019-2020. Motion carried unanimously.

Next meeting is scheduled for September 5, 2019 at 10:00 a.m.

Policy Committee

Reviewed minutes of July 16, 2019

Motion by Member Bell, supported by Member Broome, to approve the policies, procedures, and forms as presented. Motion carried unanimously.

No meeting scheduled.

Recipient Rights

Next meeting is August 12, 2019 at 10:00 a.m.

Consumer Advisory Committee

Next meeting is August 22, 2019 at 12:30 p.m.

Promotion & Education Committee

Reviewed minutes of July 22, 2019

Next meeting is September 3, 2019 at 10:00 a.m.

Mid-State Health Network

- Nothing new to update.
- Next meeting September 10, 2019

CMHAM

- Nothing new to update

Other


Member Koopmans updated the Board with his new phone # and address.

Member Bell shared information on FAN Presentation: Methamphetamine Awareness
NCRESA 8/28/19 at 7pm

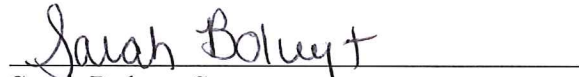
Communications from the Public
No Communication from the public.

Adjournment

Chair Johnson adjourned the meeting at 12:06 p.m.



Steve Johnson, Chairperson



Sarah Boluyt, Secretary